



REPUBLIKA Y'U RWANDA



**KOMISIYO Y'IGIHUGU Y'UBUMWE N'UBWIYUNGE
COMMISSION NATIONALE POUR L'UNITE ET LA RECONCILIATION
NATIONAL UNITY AND RECONCILIATION COMMISSION**

Tender for Cleaning Services to NURC Offices

N° 001/S/NCB/2016-2017/OB/NURC/MAY 2016

The *National Unity and Reconciliation Commission*, of the *Procuring Entity*) (hereinafter called ‘‘Client’’) funded by *Ordinary Budget*). The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.

1. The *National Unity and Reconciliation Commission* invites eligible bidders to submit bids for the tender for cleaning services to NURC Offices indicated in detail in the statement of Requirements.
2. Tender Documents may be obtained from *NURC Headquarters* upon presentation of proof payment of a non-refundable fee of *nine thousand Rwandan francs (9000 FRW)* to RRA Commercial Account
3. Tender Documents may be obtained on any working day from *12th May 2016* at 8:00 A.M . **The site visit is planned on 25/05/2016 at 10.00 a.m.**
4. Enquiries regarding this tender may be addressed to *Executive Secretary of NURC , PO BOX 174 KIGALI*
5. Well printed bids, properly bound and presented in four copies , one of which is the original must reach the NURC headquarter at the address mentioned above Not later than *13rd June 2016 at 9.00 a.m.* Late bids will be rejected and returned unopened.
6. Bids will be opened in the presence of bidders or their representatives who choose to attend **at 9h.30 a.m on the same date.**
7. The Outer envelope should clearly indicate the tender name and title. The validity of the offers shall be 120 days from the date of opening of the bids.
8. Bidding will be conducted in accordance with the Law N° 12/2007 of 27/03/2007 on Public Procurement as modified and completed to date

Done at Kigali, on 9th May 2016

**NDAYISABA Fidèle
Executive Secretary**